**Meeting 5**

**October 8, 2014**

**Present:** Katie Z, Sarah, Cait, Emily, Meghan, Ashley, Jenn, Nicole, Katie, Megan, Maeve, Michaela, Michelle, Kathleen

**Excused Absence/Late:** Brianne, Katie Z

**Unexcused Absences:** Luna

Agenda:

1. Constitution (Sarah and Cait)
	1. Need to vote on all the changes
	2. Majority notes (for/against/obstain)
	3. Role descriptions biggest changes
	4. The example
		1. Vote to take it out
	5. Article III Structure and Executive Membership
		1. subheadings
		2. General members:
		3. Executive members: everyone here
		4. Associate members: members at large (psych major/minor), general members (need to apply, will come to one meeting a month, provide feedback and promote events via word of mouth), no voting privileges, chair
			1. Vote yes to the changes
		5. Chair: elected position, would not have voting rights, speakers list, count votes at elections, keep the meeting on track, unbiased party
			1. Vote yes to add Chair to Constitution
	6. Duties of Co-Pres: Article V
		1. need to remove “act as Chair” in the Co-president position
		2. Change from “must also sit in on faculty board meeting…” to “may also sit…”
		3. No signed hard copy
			1. Vote yes for all three
	7. Duties of Secretary
		1. Says that a Secretary maintains the mailing list, has been done by General Member Liaison, move to Gen Mem job description
			1. Vote yes for change
		2. Amendment about booking all the rooms, ,unless someone has volunteered to do so (since event planners usually book rooms)
			1. Vote yes for change
	8. SRM guidelines
		1. Should be done immediately after the meeting, as soon as we have voted/agreed to an event, within one week of even approval by executive members
			1. Vote yes for change
	9. Duties for So-Co
		1. Remove advertising committee, Not required
		2. So Co will decide if they can design advertisements/ open it up to exec’s
			1. Vote yes for change
		3. Remove attending weekly activity meetings (doesn’t exist)
			1. Vote yes to change
	10. Event proposal
		1. Brought up in a group and then run through the Ac and So Co
		2. (reword “proposal”)
			1. Vote yes for change
	11. Duties of Acadmic Coodinator
		1. need to remove “act as Chair” in the Co-president position
			1. Vote yes for change
		2. Attending board meetings (ac-Co)
			1. Take that out
			2. Vote yes for change
		3. Remove d
			1. Vote yes to remove
	12. Changes to year reps
		1. Helping with CSAH week or College Royal
		2. Has been done by So and Ac Co
			1. Vote yes for change
		3. Vote to move that to Academic and Social Coordinator
			1. Vote yes for change
		4. Propose, plan and assist with events at least one event per semester (year rep take the lead under the Academic/So Co, and assist with other events), or more specific (how it is now)
			1. Vote yes for making it more ambiguous
		5. For all year reps in general
			1. Class room talks added – yes
			2. Professors advertising – yes
			3. Assist as necessary and as requested in all events – yes
			4. Attend/assist in most events – yes
			5. Organize clothing designs (remove) – yes
	13. Put Jenn as chair
		1. Vote yes
	14. Duties of associate members
		1. Plan events
			1. Note yes
		2. Adding feedback
			1. Yes
		3. Attend one meeting a week
			1. Yes
		4. Change the name to General members
			1. Yes
	15. If unable to attend meeting
		1. Inform secretary with enough notice through email
			1. Yes
	16. Exec and psych majors can run for psych soc positions, attend university for the whole school year
		1. Add minor students in there
		2. If in coop, that includes attending school (except you cannot be in the co-president role, must be present for the entire year)
			1. Vote yes
	17. Add Gen Mem to elected positions as well as Chair (Chair is exec member, because they would be the tie breaker)
		1. Yes to both
	18. Recruit first year students after first meeting
		1. Yes
	19. Elections: sometime in September
		1. Yes
	20. Elections announced: social media, gryphlife and word of mouth
		1. Yes
2. General Members (Meghan)
	1. 3 of the 4 wanted to be General Members
	2. Another 4 people that have applied
	3. Accept them
	4. Have the first general member meeting on the 29 of October and another at the November
3. Clothing sales (Cait and Sarah)
	1. **UC, Monday, Tuesday, Thursday (27, 28, 30)**
	2. Sell at least 2 days, 3 is ideal
	3. Need to be there from 9-5
	4. Shifts of 2-3 hours
	5. Sarah’s getting quotes
		1. Bookstore quote
		2. They said they could do twill (what’s on the Guelph sweaters from the Bookstore)
		3. Will talk more about it next week
4. SRM trained
	1. We need to get all of us trained
	2. Check the SRM website for when we can do that (next Wednesday?)
	3. Shannon will talk to the coordinator
	4. Half hour training session
5. Dodgeball – First year event
	1. Need to book Fieldhouse, Johnston or Small Gym
	2. Small Gym: $39 an hour (three hours)
	3. Are allowed food
	4. **Week of the 17th (maybe on the Wednesday if it can be booked)**
	5. Needs to be SRMed by November 3