**Meeting 7
October 22, 2014**

**Present:** Katie Z, Jenn, Emily, Ashley, Meghan, Sarah, Kathleen, Michelle, Megan, Nicole Michael, Michaela, Maeve, Cait, Katie

**Excused Absence/Late:** Brianne

**Unexcused Absences: ---**

1. Treasurer

     a. Internal elections

* Will proceed to external elections for treasurer

2. Clothing (Sarah, Caitlyn)

     a. Table selling shifts

* Need 4 shifts covered
* Tawney’s office hours for SRM: Monday Wednesday Friday 11:30-1:30
* Schedule will be posted on group
* If you can’t attend, you need to let your partner know, if not informed it will be treated as an unexcused absence
* Opening: meet at closet at 8:45, will need to bring box of money, psych banner, tape, pans, order forms (**Cait and Sarah print order forms**)
* Key can stay at table, sign out sheet for it, so that the person closing can get in to close it
* Person who’s opening the next day will have to grab it
* Sarah: Google doc
* At the table will make a paper order form, and then immediately after it’s filled out, put them onto the google doc but KEEP THE PAPER FORMS, tell people to keep their form
* Dates: we don’t know, will place order in first week of November, have been quoted 3 weeks, tell them we hope to have them in during Christmas/ first week of new year
* At least one of the pairs needs to have their computer there

     b. Finalized hierarchy design

* Maybe switching all you can eat sushi out for Creelman’s if approved, put Trivia Tuesday instead of more naps

     c. How much to UW?

* Give half of the proceeds to United Way

     d. ADVERTISING THE HECK OUT OF IT! :)

* **Ashley** make a poster for the event
* **Everyone start advertising! Social Media, class talks!!!**

3. CSAHS meeting (Katie Z)

* Career Night PCH 9:30-10:00 (might be wrong) **January 19**
	+ Alumni from different areas
	+ Specific area you want to talk to, email Shannon King (email on website)
* Halloween Haunt – Friday
	+ Tickets 35 dollars or 30 if you have bus training
* Pub Night November 13th
* Frosty Mug – Homecoming of Hockey
	+ **January 16**

4. Grad school (Aca Cos)

    a. debrief and feedback

* Room was perfect, fit everyone, profs thought it was a better turn out than last year
* Good feedback from prof
* Next year: maybe just have the grad advisor do the majority of it, and have other heads come talk about their specific area for a shorter amount of time
* In future years, *if possible* we could do it at night/evening (wasn’t possible this year)
* Notes are posted

5. First Year Event (So Cos)

     a. What's going on?

* Gym: $110.18, didn’t say anything about renting dodgeballs
* Pizza: plan for two pieces each person
* SRM it now if wanted (**Nicole**)
* Put them on teams
* Monday, November 17, 6:30-9:00, students would be 7:00-9:00
* Team less dodgeball
* $300 budgeted for this
* Needs to be SRM’d by the 3rd

     b. What they need from us?

* Poster? **Ashley**

6. Budget

     a. What we have spent

* Had 1800 at the beginning, will be spending 200 on the SOAN, 125 Grad School Event, Oweek 510, Pizza 70, Order forms: free in CSAHS-SA?
	+ So we now have: 520 dollars for the semester (can be transferred for next semester)

     b. What we will spend (estimate)

* Will budget 300 for first year event

     c. What next?

* Stress Buster: Colouring Contest 🡪 50 dollars
* Exam Stress kits: leave the remaining money for making kits/pizza
	+ Will make a doodle to figure out a day to make the kits (start brainstorming)
* Pins: Katie will look at the cost of buttons, 3 different designs, rent a button maker on campus

8. Meet the Profs (So Cos, All)

     a. Pick a date

* Move it to next semester
* Very first thing we plan, have it started to be planned in this semester would be ideal
* Both so cos and ac cos

9. Ideas overall (everyone)

    a. Cait said Katie S had one, and we think someone else did as w

* Will talk next meeting about ideas for next semester